

## REQUEST FOR QUALIFICATIONS (RFQ) RFQ 08-009

The City of Houston intends to enter into a contract with a professional engineer to provide engineering services for the project listed below. The work is to be performed by the professional engineer and the proposed contract shall consist of engineering services as outlined below.

To qualify for contract award, the selected firm must have a professional engineer, registered in Texas, who can sign and seal the work to be performed on the contract. To be considered for evaluation, firms should submit a specific statement of qualifications (SOQ) for the project below and may not submit more than one response to this RFQ or be subject to disqualification.

The submittal shall include a transmittal letter. A copy of the submitting firm's response to questionnaire pertaining to "conflict of interest" submitted to the City Secretary should also be included. Local Government Code Chapter 176 requires firms seeking to do business with the City of Houston ("City") to file a Conflict of Interest Questionnaire with the City Secretary. The Conflict of Interest Questionnaire is available for downloading on the Texas Ethics Commission's website at: <http://www.ethics.state.tx.us/forms/CIQ.pdf>. The completed Conflict of Interest Questionnaire will be posted on the City Secretary's website. A list of the City Local Government Officers is posted on the City Secretary's website. It is the submitting firm's responsibility to submit the latest version of the CIQ form as promulgated by the Texas Ethics Commission.

The length of submittal document shall not exceed 5 pages (single sided). The SOQ should supplement information provided in the firm's PWE-100 and provide further specific:

- technical capabilities of the firm(s) for the project;
- specific prior experience in accomplishing similar projects;
- specific qualifications of and planned roles of personnel for these services; and
- demonstrated ability to fulfill MWBE goals.

A committee appointed by the Director of Public Works and Engineering will review the submittals and recommend the most highly qualified submitting firms for further consideration. The Department intends to subsequently request proposals from a short list of highly qualified firms for further consideration of composition and organization of the proposed project team and project approach. We expect to invite proposals from short-listed firms by early July.

A pre-submittal meeting will be held at 3:00 PM on Friday, June 8, 2007 in the George R. Brown Convention Center, Room 360 A, B, D & E to discuss this and other solicitations. A firm may not have more than (2) members at this meeting.

Deadline: Seven (7) copies of a letter of interest notifying the City of Houston of the provider's intent to be considered for these professional services, including qualifications and accompanying statements shall be addressed to the City of Houston, Department of Public Works and Engineering 611 Walker, 15<sup>th</sup> floor, Attention: Reid K. Mrsny, P.E. Houston, Texas 77002 and will be received until 2:00 p.m. (CST) by Friday, June 22, 2007. Any submissions received after this time will not be considered. Submit qualifications in a sealed envelope and clearly identify RFQ number and firm name on outside of the envelope.

### **Selection T03**

#### **City Mobility Plan**

- **Project Location:** City-wide.
- **General Scope:** This work is to prepare a comprehensive City Mobility Plan (CMP) for the City of Houston. The CMP is an important Mobility Initiative to improve regional mobility and to enhance growth of the Greater Houston Region. It is a vital planning effort to envision our transportation system infrastructure for Houston by year 2035 horizon. It will be consistent with the forthcoming Houston Galveston Area 2035 Regional Transportation Plan.

For this comprehensive planning effort, we have defined a preliminary scope of work for this CMP consisting of the following tasks: Task 1 - Project Management; Task 2 -Community Engagement; Task 3 - Goals Setting; Task 4 – Assessment; Task 5 - Transportation System Analysis; Task 6 - Financial Analysis; Task 7 - Implementation Analysis; and Task 8 – Preparation of the City Mobility Plan.

The CMP will cover many areas:

- For Community Engagement, the City will have a broad outreach program to engage the community.
  - For Goals Setting, we will use “Houston Blue Print” and “Envision Houston Region” as our framework in developing goals & objectives and policies & strategies.
  - In our Assessment we will address traffic growth of all modes of transportation as they affect mobility. We will coordinate with the regional transportation planning efforts.
  - In our Transportation System Analysis, we will evaluate mobility impacts as well as constraints and environmental impacts of the transportation system alternatives. Our performance standards will have levels of service and land use connections. Concurrently we will consider opportunities for Smart Streets and Urban Corridors in the Major Thoroughfares and Freeway Plan (MTFP). We will apply Context Sensitive Solutions in updating the MTFP. We will use a toolbox of traditional and innovative mobility solutions. With technical assistance from Houston-Galveston Area Council (HGAC), we will develop a City Travel Demand Model that will forecast traffic conditions for year 2035. It will be consistent with HGAC’s forthcoming 2035 Regional Travel Demand Model.
  - For Financial Analysis, the City will develop a financial model based on existing and future funding mechanisms. We will present the best scenario for financing.
  - Implementation Analysis will result in an implementation plan to implement prioritized program of projects. A monitoring plan will ensure delivery of these projects.
- **Anticipated City of Houston Milestones:**

Initiation of Planning	November 2007
City Mobility Plan Completion:	January 2009